

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL AND IN-PERSON MEETING
HELD August 17, 2023**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **August 17, 2023, at 6:00 P.M.** Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Jennifer Spears, Clerk Kevin McKinley, and Member Lora Gruner. Member Matthew Messmer attended virtually.

The following matters were discussed, considered, and decided at the meeting:

1. Call to Order at 6:00 P.M. by Chairperson Jennifer Spears

A. Roll Call –Chairperson Jennifer Spears	Present
Member Chris Klasen	Absent
Member Kevin McKinley	Present
Member Matt Messmer	Present - Virtually
Member Lora Gruner	Present

- Also attending – Fire Chief James Tucker, Battalion Chief Allen Yalen, VFFA Union Board Members, On-Duty crew, Administrative Manager Laura Bucklin, and Administrative Assistant Claudia McMullen.

2. Pledge of Allegiance – Fire Chief James Tucker led the pledge of allegiance.

3. Date of the next meeting is scheduled for September 21, 2023, at 6:00 P.M.

- Confirmed by all board members present.

4. Call to the Public

- Email from Amanda KlingonSmith from the Vail Vikings thanking Captain Scott Laird for a great job teaching a CPR Class.
- Email from district resident Lt. Col. Buck, thanking our firefighters who responded to a lighting strike at their residence.
- Email from a St. Joseph’s Hospital RN, Melissa Anderson, thanking Paramedics Matthew Kappes and Richard Graham for a job well done on patient care and documentation.

5. Consent Agenda

Approval of Consent Agenda – Motion by Clerk McKinley, second by Member Gruner to approve all items on the Consent Agenda. Motion passed 4 to 0.

- A. Approval of July 20, 2023, Regular Board Meeting Minutes.
- B. Approval of Resolution #24-003 Flagg Annexation - 202 N. Suntan Dr.
- C. Approval of Resolution #24-004 Henderson Annexation – 3000 E. Calle Bacardi.
- D. Approval of Resolution #24-005 Hayes Annexation – 14852 E. Colossal Cave Rd.

6. Reports and Correspondence

A. Board Member Report

- No comments

B. Fire Chief's Report – Reviewed by the Board. Report on file.

- We made contingent job offers to three candidates on our recruitment list. Their tentative start date is September 11, 2023.
- NWFD Prevention Meeting- Our prevention services are at a flat rate, and NWFD is doing more work than initially anticipated. We will have to renegotiate the IGA.
- VFFA Leadership Meeting- We are drafting additional changes to the PTO policy.
- Our crews attended several community events.
- 40 new housing permits in July.
- 267 incidents and 82 transports.

C. July's Financial Reports – Review, discussion, and possible action, of the district's financial status, including monthly summary reports for July 2023. Gabe B with JVG presented June's financial report.

Key points:

- Revenues for the month of July were \$183,986, which was \$81,359 over budget and 2.64% of total annual budget.
- Pima County revenue for July is \$38,130, which is \$26,380 over budget and .68% of total annual budget.
- Non-Tax Levy revenue for July is \$145,856, which is \$54,979 over budget and 10.76% of total annual budget.
- Ambulance and grant revenues were \$18,728 and \$25,308 over budget for the Month of July.
- Expenses for the month of July were \$470,679, which was 99,012 under budget and 6.75% of total annual budget.

– Motion by Member Messmer, second by Member Gruner, to approve the monthly financial reports. Motion passed 4 to 0.

7. Unfinished Business

- ### **A. None.**

8. New Business

A. 2024-009 – Review, discussion, and possible action for proposed cell tower lease.

- T-Mobile and Vertical Bridge would like to lease space at Station 291 for a cell phone tower. The location would be near the existing tower. Their verbal proposal is terms similar to what we have with the County. Pima County is paying us \$1,350.61 per month with a 3% annual increase.

○ Pros:

- Increased revenue

○ Cons:

- Potential eye-sore for the community
- Loss of property use
- Long-term agreement
- Perceived negative health effects

Potential revenue, unknown amount.

-Motion by Member Gruner, second by Clerk McKinley to allow Fire Chief Tucker to bring a draft lease agreement to the Fire Board. Motion passed 4 to 0.

B. 2024-010 – Review, discussion, and possible action to approve the order and purchase of a new ambulance for FY 24-25.

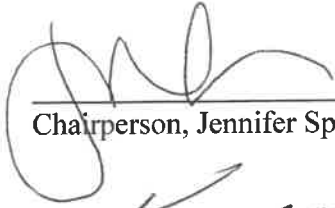
- Fire Chief Tucker would like to research further into fuel-types and costs.

-Motion by Member Messmer, second by Chairperson Spears to defer this item until the December 2023 Board Meeting. Motion passed 4 to 0.

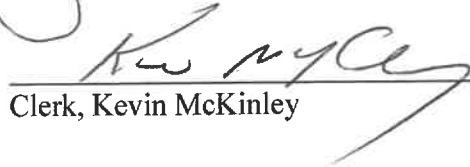
9. ADJOURNMENT - Motion by Member Gruner, second by Clerk McKinley to adjourn. Motion passed 4 to 0. Meeting adjourned at 6:10 p.m.

Dated this 22nd day of August 2023.

Rincon Valley Fire District Governing Board



Chairperson, Jennifer Spears



Clerk, Kevin McKinley

Board Member, Lora Gruner



Board Member, Christopher Klasen

Board Member, Matthew Messmer