

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL AND IN-PERSON MEETING
HELD DECEMBER 21, 2023**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **December 21, 2023, at 6:00 P.M.** Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Jennifer Spears, Clerk Kevin McKinley, and Member Lora Gruner. Member Matthew Messmer and Member Chris Klasen attended virtually.

The following matters were discussed, considered, and decided at the meeting:

1. Call to Order at 6:02 P.M. by Chairperson Jennifer Spears

A. Roll Call – Chairperson Jennifer Spears	Present
Member Chris Klasen	Present – Virtually
Member Kevin McKinley	Present
Member Matt Messmer	Present - Virtually
Member Lora Gruner	Present

- Also attending – Fire Chief James Tucker, Battalion Chief Allen Yalen, On-Duty crew, Administrative Manager Laura Bucklin, and Administrative Assistant Claudia McMullen.

2. Pledge of Allegiance – Fire Chief Tucker led the pledge of allegiance.

3. Date of the next meeting is scheduled for January 18, 2023, at 6:00 P.M.

- Confirmed by all board members present.

4. Call to the Public

- Presentation of Appreciation to Fire Chief Tucker – VFFA President Chris Heady and VFFA VP Steven Rodriguez presented Chief Tucker with a Certificate of Appreciation for one year of service as the fire chief.

5. Employee Recognition –

- Service Pins
 - Rhett Taylor for 10 years of service.
 - Jentry Foster for 20 years of service.

6. Consent Agenda

Approval of Consent Agenda – Motion by Member Gruner, second by Clerk McKinley, to approve all items on the Consent Agenda. Motion passed 5 to 0.

A. Approval of November 16, 2023, Regular Board Meeting Minutes.

B. Approval of Boundary Change, Resolution #24-010 Hills Residence. (7160 S Red Hill Rd).

7. Reports and Correspondence

A. Board Member Report

- No comments

B. Fire Chief's Report – Reviewed by the Board. Report on file.

- A proposed development for the area just west of Station 292 exists. I do not have an anticipated start date. The preliminary plan is attached.
- Vail School District sought input about the new Rocking K School for apparatus access, FDC locations, and Knox box locations. We had a productive meeting.
- 293 Land - Counteroffer for asking price.
- Rural Metro Fire may be removing ambulances; we have prioritized having a third ambulance in service.
- The BC truck that we ordered has been delivered.
- Crews attended several community events.
- 59 new housing permits were issued.
- We had 246 incidents and 93 transports in November.

C. November's Financial Reports – Review, discussion, and possible action of the district's financial status, including monthly summary reports for November 2023. Gabe Buldra with JVG presented November's financial report.

Key points:

- Revenues for the month of November were \$1,403,163, which was \$547,444 over budget.
 - Pima County revenue for November is \$1,234,354, which is \$469,512 over budget.
 - Non-Tax Levy revenue for November is \$168,808, which is \$77,931 over budget.
- Expenses for the month of November were \$644,153, which was \$86,946 under budget.
- Fiscal year revenue is \$3,969,305, which is over budget by \$625,917 and 56.96% of total annual budget.
 - The district received \$267,605 in ARPA funding in the month of September.
- Fiscal year expense is \$2,577,481, which is under budget by \$328,606 and 36.99% of total annual budget.

– Motion by Chairperson Spears, second by Clerk McKinley, to approve the monthly financial reports. Motion passed 5 to 0.

8. Unfinished Business

- A. None.

9. New Business

A. 2024-034 – Review and possibly discuss the Ambulance Revenue & Cost Recovery Report.

- The *Ambulance Revenue and Cost Recovery Report* is required by the Arizona Department of Health Services (AZDHS). The FY 2022-2023 report is attached for your review.

We include all ambulance-associated expenses in the report such as maintenance, personnel, administration costs, and bad debt. AZDHS sets ambulance transport rates and the District applies for a rate increase each year. The current transport rate is \$1,853.98 and became effective April 7, 2023. District residents are not billed for costs that are not covered by their health insurance (\$123,042).

FY 22-23 Total Operating Revenue \$1,345,555 up from last year (\$1,088,678)

FY 22-23 Total Operating Expenses \$2,057,506 up from last year (\$1,653,697)

FY 22-23 Total Operating Loss \$711,951, up from last year (\$565,019)

No action was taken. Information only.

B. 2024-035 - Review, discussion, and possible action to approve outfitting the new 2023 Ford F-150.

The new battalion chief vehicle has come in, and we must outfit the truck with emergency lighting, graphics, etc.

- Budgeted amount \$60,000
- Vehicle cost \$51,793.59
- Truck topper & bed slide \$5,530.00 (paid, on order)

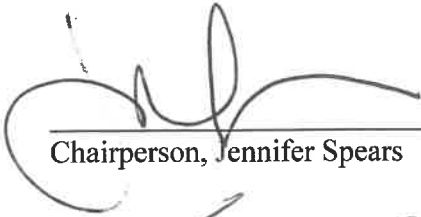
Gathering additional information to have the Arizona Department of Corrections do the graphics. Chief Tucker is waiting for the remaining bids—\$ 22,324 over budget in Capital.

-Motion by Member Gruner, second by Clerk McKinley to approve the outfitting of Shop 2303 up to \$25,000. Motion passed 5 to 0.


- 10. ADJOURNMENT** - Motion by Member Klasen, second by Chairperson Spears, to adjourn. Motion passed 5 to 0. The meeting adjourned at 6:18 p.m.

Dated this 26th day of December 2023.


Rincon Valley Fire District Governing Board



Chairperson, Jennifer Spears



Clerk/ Kevin McKinley



Board Member, Lora Gruner

Board Member, Christopher Klasen

Board Member, Matthew Messmer