

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
HELD December 21, 2017**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **December 21, 2017 at 6:00 P.M.** at RVFD Station 2; 14550 E. Sands Ranch Rd. Vail, AZ 85641. Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Raymond Phillips, Clerk Michelle Harrington, Member Terry Newman, Member Mark Tate, and Member Kirsten Schlenker.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:00 P.M by Chairperson Phillips

A. Roll Call - Chairperson Raymond Phillips	present
Clerk Michelle Harrington	present
Member Terry Newman	present
Member Kirsten Schlenker	present
Member Mark Tate	present

- Also attending – Chief Jayme Kahle, Administrative Manager Laura Bucklin, Battalion Chief Bisnar, and Battalion Chief Yalen. (See hand written sign in sheet attached for others present).

2. Pledge of Allegiance

3. Date of next meeting January 18, 2018 at 6:00 P.M.

- Confirmed by five board members.

Regular Board meeting suspended to conduct two annexation hearings at 6:01pm.

Regular Board meeting reconvened at 6:16pm.

4. Call to the Public

- No Response.

5. Consent Agenda

Approval of Consent Agenda – Motion by Clerk Harrington, second by Member Schlenker to approve all items on the Consent Agenda. Motion passed 5 to 0.

- A. Approval of the Minutes of the November 16, 2017 Regular Board Meeting.
- B. Approval of **Resolution #18-008** Single Parcel Annexation for Virginia Detroit (8470 S Camino Loma Alta).
- C. Approval of **Resolution #18-009** Single Parcel Annexation for Hoyt W. Jones (11540 S. Lava Peak).
- D. Approval of **Resolution #18-010** Single Parcel Annexation for Lori Ann & Kelly Douglas Rogers (13904 S. Old Sonoita Hwy).

- E. Approval of **Resolution #18-011** Single Parcel Annexation for Jesse Gomez Jr. (13552 E. Benson Hwy).
- F. Approval of **Resolution #18-012** Single Parcel Annexation for David & Kathy Sumner (8474 S. Camino Loma Alta).

6. Reports and Correspondence

- A. Fire Chief's Report – Reviewed by the Board. Report on file.
 - The 2018 AFDA Winter Conference in Laughlin, NV is scheduled for January 12 & 13, 2018. If any of the Board Members would like to attend, please notify Chief Kahle prior to December 29, 2017.
 - We continue to work out the details with an automatic aid agreement with Corona de Tucson Fire District that is beneficial for all. A few SOP's still need to be finalized, but we are on schedule for January 1, 2018.
 - Chief Kahle attended multiple meetings with Golder Ranch IT personnel to finalize the Zoll hosting conversion. We are on track for January 1 conversion.
 - PSPRS. We have been notified that the courts have decided on the interest penalty. PSPRS has completed that calculation on December 8, 2018 and RVFD made all interest payments on December 13, 2018.
 - State Land – Chief Kahle received notice from State Land Commissioner that they will not permit the annexation of state lands at Pistol Hill and Sonoita Highway as requested. Pistol Hill is now an island, legally allowed. See attached letter.
 - AFG Grant. All appropriate equipment has been distributed to regional partner – Corona de Tucson Fire. Corona has also paid their portion. Rincon has received federal funds and have paid for all AFG equipment. Equipment should be in service in December.
 - Average Daily Staffing in October – 11.3 per day. Chief Kahle has authorized 11 man staffing on weekends.
 - New pumper in production and is expected for completion in February, photos now on E-One website

- B. November's Financial Reports – Review, discussion and possible action, of the district's financial status including monthly summary reports.
 - Monthly Financial Report – Motion by Chairperson Phillips, second by Member Tate to approve the Financial Report for the month of November 2017. Motion passed unanimously 5 to 0.
 - Expense Report – Motion by Chairperson Phillips, second by Member Tate to approve the expenses for the month of November 2017. Motion passed unanimously 5 to 0.
 - Monthly Bank Reconciliations and Balance Sheet – Motion by Chairperson Phillips, second by Member Tate to approve the Bank Reconciliations and Balance Sheet for the month of November 2017. Motion passed unanimously 5 to 0.

7. Unfinished Business

A. None

8. New Business

A. **2018-024** – Demonstration of new ZOLL Medical Equipment. – Paramedic Michael Cassabaum performed a demonstration on how the new Cardiac Monitors and Auto Pulse Equipment work. Battalion Chief Allen Yalen also provided an explanation and an example of an incident in which the equipment was beneficial and efficient.

B. **2018-025** – Review, Discussion and Possible Action to elect officers of the Rincon Valley Fire District Governing Board.

- Member Schlenker made a nomination to maintain Raymond Phillips as Chairperson. All remaining members also agreed to maintain Raymond Phillips as Chairperson. Motion by Member Schlenker, second by Clerk Harrington to elect Raymond Phillips as Chairperson. Motion passed unanimously 4 to 0.
- Chairperson Phillips made a nomination to maintain Michelle Harrington as Clerk. All remaining members also agreed to maintain Michelle Harrington as Clerk. Motion by Chairperson Phillips, second by Member Schlenker to elect Michelle Harrington as Clerk. Motion passed unanimously 4 to 0.

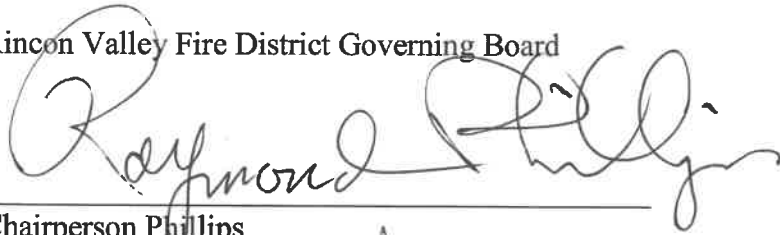
9. Future Agenda Items (no discussion)

- Annexations

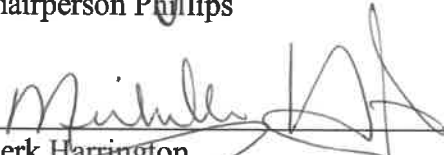
10. Adjournment - Motion by Member Schlenker, second by Clerk Harrington to adjourn. Motion passed 5 to 0. Meeting adjourned at 7:02 p.m.

Dated this 22nd day of December 2017.

Rincon Valley Fire District Governing Board



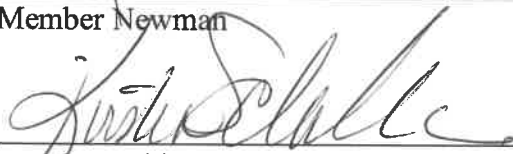
Chairperson Phillips



Clerk Harrington



Member Newman



Member Schlenker



Member Tate