

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
HELD February 15, 2018**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **February 15, 2018 at 6:00 P.M.** at RVFD Station 2; 14550 E. Sands Ranch Rd. Vail, AZ 85641. Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Raymond Phillips, Clerk Michelle Harrington, Member Terry Newman, and Member Kirsten Schlenker.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:04 P.M by Chairperson Phillips

A. Roll Call - Chairperson Raymond Phillips	present
Clerk Michelle Harrington	present
Member Terry Newman	present
Member Kirsten Schlenker	present
Member Mark Tate	absent

- Also attending – Chief Jayme Kahle, Administrative Manager Laura Bucklin, Battalion Chief Yalen. RVFD Attorney Donna Aversa present by telephone conference. (See hand written sign in sheet attached for others present).

2. Pledge of Allegiance – Firefighter Michelle Isely lead the pledge of allegiance.

3. Date of next meeting March 15, 2018 at 6:00 P.M.

- Confirmed by four board members.

4. Call to the Public

- Chief Kahle presented an article from the VailVoice written by Anne Gibson recognizing the staff and the service Rincon Valley Fire District provides to its residents.
- Chief Kahle also presented a Certificate of Appreciation from Wildland Fire Ready, Set, Go, thanking RVFD for their dedication to wildland fire mitigation.
- Chief Kahle also presented an email from a resident thanking the firefighters who responded to her home for taking such good care of her during an emergency.

5. Consent Agenda

Approval of Consent Agenda – Motion by Clerk Harrington, second by Member Schlenker to approve all items on the Consent Agenda. Motion passed 4 to 0.

- A. Approval of the Minutes of the January 25, 2018 Regular Board Meeting.
- B. Approval of the Minutes of the January 25, 2018 Executive Session.

6. Reports and Correspondence

- A. Fire Chief's Report – Reviewed by the Board. Report on file.
- RVFD held a quarterly staff meeting with all supervisors. We will be developing our next 5 year strategic plan.
 - Chief Kahle was appointed to the Arizona Ambulance Association board.
 - Auto Aid – The MOU has been signed by chiefs. VECC anticipates that the new call cards will take effect on February 14th.
 - Station 1 Water Damage – Our insurance carrier has agreed to repair/replace all damaged areas.
 - Staffing – We have hired a replacement employee and her first day is February 12th. We will be back at full authorized staff.
 - Responded to 155 calls in January - 4 Fire Calls (1 working commercial fire at Old Vail Village).
- B. January's Financial Reports – Review, discussion and possible action, of the district's financial status including monthly summary reports.
- Monthly Financial Report – Motion by Clerk Harrington, second by Member Schlenker to approve the Financial Report for the month of January 2018. Motion passed unanimously 4 to 0.
 - Expense Report – Motion by Clerk Harrington, second by Member Schlenker to approve the expenses for the month of January 2018. Motion passed unanimously 4 to 0.
 - Monthly Bank Reconciliations and Balance Sheet – Motion by Clerk Harrington, second by Member Schlenker to approve the Bank Reconciliations and Balance Sheet for the month of January 2018. Motion passed unanimously 4 to 0.

7. Unfinished Business

- A. **2018-030** - Review, discussion and possible action to enter into a Meet and Confer Agreement with Vail Firefighter Association, IAFF Local 5100.
- Chief Kahle has attached a draft Meet and Confer Agreement that has been discussed between him and the executive committee of IAFF Local 5100. There are many pros and cons of the governing board entering into a Meet and Confer Agreement and this item has been placed on the agenda for discussion. VFFA Union President Aaron Brown explained to the Board that the agreement would continue the advantageous relationship between RVFD and the Union. Chairperson Phillips and Member Schkenker recommended changes to the draft agreement. RVFD Attorney Donna Aversa answered questions from Aaron Brown regarding Union participation in safety, policy, and budget concerns. Donna Aversa also recommended amending the draft to reflect the Board's changes. Aaron Brown stated he will discuss the changes of the draft agreement with the

union members. He also stated he will have an amended draft agreement prepared for the March Board Meeting. The Board directed Chief Kahle to continue the monthly meetings with VFFA.

8. New Business

B. 2018-031 – Review, discussion and possible action regarding the FY 18/19 Budget Requests.

- In January of each year, we solicit input from all personnel on budget requests. After all requests are received, all the managers meet to prioritize and make their recommendations based upon the needs of their responsibilities. The requests are attached. Please note that our assessed valuation for next fiscal year has increased by 7.62%. If we do not raise the tax rate, that will bring in an additional \$216,446. If we wish to increase our tax rate, each penny increase provides \$11,856.99. Please also note that this does not include other increases such as, new positions, increased health care costs, increased PSPRS costs, and increased sustainable costs. \$707,814.44 requested. Managers are requesting \$38,603. Chief Kahle recommended presenting the Board with options. Option #1 - Status Quo Budget with no changes except for mandatory increases to health insurance, PSPRS, W/Comp, etc. Option #2 – All Included Budget with approved budget requests, COLA, Merit, 11 man staffing, Fire Marshal, etc. In addition, a separate list of all budget items and the costs for each one, to determine which budget items will be included in the Proposed FY 1819 Budget.


10. Future Agenda Items (no discussion)

- Annexations
- Amended Draft Meet and Confer Agreement with Vail Firefighter Association, IAFF Local 5100.

11. Adjournment - Motion by Member Schlenker, second by Clerk Harrington to adjourn. Motion passed 4 to 0. Meeting adjourned at 6:55 p.m.


Dated this 20th day of February 2018.

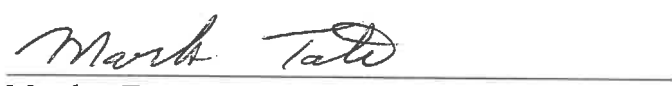
Rincon Valley Fire District Governing Board


Chairperson Phillips


Clerk Harrington


Member Newman


Member Schenker


Member Tate