

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL MEETING
HELD February 18, 2021**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **February 18, 2021 at 6:00 P.M.** as a Virtual Meeting. **Meeting ID: meet.google.com/obn-kbhd-tdn. Join by phone: (US) +1470-705-0523 PIN: 711 030 489#** Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Michelle Harrington, Clerk Jennifer Spears, Member Kevin McKinley, and Member Messmer.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:00 P.M by Chairperson Harrington

A. Roll Call - Chairperson Michelle Harrington	present by virtual meeting
Clerk Jennifer Spears	present by virtual meeting
Member Chris Klasen	absent
Member Kevin McKinley	present by virtual meeting
Member Matt Messmer	present by virtual meeting

- Also attending - Fire Chief Jayme Kahle, Battalion Chief Jim Tucker, Battalion Chief Allen Yalen, Community Relations Manager Fiona De Young, and Administrative Manager Laura Bucklin.

2. Pledge of Allegiance - Chairperson Harrington lead the pledge of allegiance.

3. Date of next meeting scheduled for March 25, 2021 at 6:00 P.M.

- Confirmed by all board members present.

4. Call to the Public

- No Response.

5. Consent Agenda

Approval of Consent Agenda - Motion by Member Spears, second by Member McKinley to approve all items on the Consent Agenda. Motion passed 4 to 0.

- A. Approval of the Minutes of the January 21, 2021 Regular Board Meeting.
- B. Approval of Resolution #21-075 Four R Property LLC Annexation (Whetstones Shadows, Lot 5, and Lots 7-26).
- C. Approval of Resolution #21-076 Carpenter Annexation (13381 E Rex Molly Rd).
- D. Approval of Resolution #21-077 Hansell Annexation (3255 E Shade Rock Pl).

6. Reports and Correspondence

A. **Fire Chief's Report** - Reviewed by the Board. Report on file.

- We selected a new Administrative Assistant, Claudia McMullen.
- Chief Kahle met with Securis, our workers compensation provider, to discuss loss control strategies. They have just initiated this program. The loss control officer is pleased with our recent history and control policies in place.
- COVID-19 - We held two COVID-19 vaccination clinics at Old Vail Middle School in partnership with United Community Health Center. We vaccinated approximately 150 VUSD health professionals and residents over 75 years old. Vail Chamber in conjunction with Supervisor Christy's office have created a COVID Advisory group. The purpose is to assist Vail agencies in getting the vaccine to Vail. COVID-19 vaccinations became available for our people last month at Banner and TMC hospitals. We continue to work with Pima County Health Department for vaccination process. There were numerous meetings on this topic last month.
- CON Project. We received notification that ADHS is going to waive a hearing unless other area CON holders object. Other CON holder have until the end of February to object.
- Strategic Plan. We held our quarterly committee meeting. We reported a profound improvement in turnout times.
- Grants - 2019 AFG Regional. - Awarded. The radios are coming in at this time. 2019 SAFER-Awarded \$585,000. We initiated the selection process and new firefighters will start in February. 2019 FP&S - We were awarded \$36,000. Fiona and Captain Palette are planning its implementation. 2018 SAFER. In process. 100 Club - We requested \$70,000 for medical over-gear. FireHouse Subs - We requested \$17,000 for a new Zoll AutoPulse (Tucker). 2020 AFG- We are in the process to request \$195,492 for three powered cot and lift systems.

B. **January's Financial Reports** - Review, discussion and possible action, of the district's financial status including monthly summary reports.

- Monthly Financial Report for the month of January 2021.
- Monthly Expense Report for the month of January 2021.
- Monthly Bank Reconciliations and Balance Sheet for the month of January 2021.

-Motion by Member McKinley, second by Member Spears to approve the district's financial reports and expenses for the month of January 2021.
Motion passed unanimously 4 to 0.

7. Unfinished Business

A. None

8. New Business

A. 2021-037 - Review, discussion and possible action concerning the FY 20/21 Annual Budget.

- In January of each year, we solicit input from all personnel and Local 5100 concerning budget requests. Local 5100 has identified 5 priorities and have requested - 1) Merit, 2) Cola, 3) Modified Decompression, and 4) Additional Wage Differentials, and 5) 14 day pay cycle. I have countered in providing a 4% COLA and merit raises (2.5%). This plan allows our base pay to increase to \$15/hr. After all requests are received, all the managers meet to prioritize and make their recommendations based upon the needs of their responsibilities. Please note that our assessed valuation for next fiscal year has increased by 9.07%. If we do not raise the tax rate, that will bring in an additional \$365,363. Chief Kahle recommends that we fund \$365,363 subject to Workers Comp, General, and Health Insurance impacts. \$345,026.61 requested by personnel. Managers have recommended \$319,855 increase in General Fund. Budget is currently \$47,000 over budget. No action taken. General discussion only.

B. 2021-038 - Review, discussion and possible action concerning CON Response Time Improvement options.

- Our deployment committee reviewed our available options to improve response times within our CON. We have developed 5 options and the relative rankings. We did look at civilian options but there were dismissed due to cost. Our best weighted effectiveness option is to place PM292 in quarters at Corona 182 from 0800-1700 hours daily. This option will only cost about \$25/call and is 46% effective. The chief advantage is that this gives us the best mix of value and CON coverage. The chief disadvantage is that our folks are out of Rincon Valley Fire District. This is our medium term recommendation and we plan to test this for 6 months. Our long-term solution is to place an EMS station at Wetstones and Wentworth. The chief advantage is that we achieve 92% effectiveness while keeping our folks within the fire district. Cost is the primary disadvantage. We have two options. Locate a house in the area and convert (\$500,000) or purchase land and place a modular with truck bay (\$450,000).

- Motion by Clerk Spears, second by Member Messmer to authorize Chief Kahle to seek potential purchase options for a future EMS Station 293. Motion passed unanimously 4 to 0.

C. 2021-039- Review and discussion on the 2020 Cardiac Survival Rates for Rincon Valley Fire District Residents.

- BC Yalen presented our 2020 Cardiac Survival Rates and made recommendations for the future. Presentation and general discussion only. No action taken.

D. 2021-040 - Review, discussion and possible action to approve an Intergovernmental Agreement with Pima County for the administration of immunizations and testing.

- The IGA allows us to partner with the Pima County Department of Health to provide COVID-19 immunizations and testing to our community. The agreement is initially valid through January 2022 and may be extended an additional two years. The County will reimburse RVFD for all related expenses such as personnel overtime and supply costs. The County has agreed to be the primary holder for insurance purposes and has indemnified RVFD. This agreement will reimburse us for all overtime expenses.
- Motion by Chairperson Harrington, second by Clerk Spears to approve the IGA with Pima County for the administration of immunizations and testing. Motion passed unanimously 4 to 0.

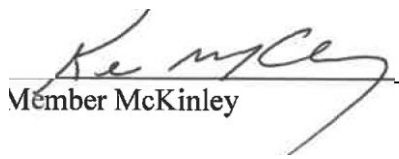
9. ADJOURNMENT - Motion by Chairperson Harrington, second by Member McKinley to adjourn. Motion passed 4 to 0. Meeting adjourned at 7:06 p.m.


Dated this 23rd day of February 2021.

Rincon Valley Fire District Governing Board



Chairperson Harrington


Clerk Spears


Member McKinley



Member Klasen



Member Messmer