

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL MEETING
HELD September 10, 2020**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **September 10, 2020 at 6:00 P.M.** as a Virtual Meeting. **Meeting ID: meet.google.com/obn-kbhd-tdn. Join by phone: (US) +1 470-705-0523 PIN: 711 030 489#** Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Michelle Harrington, Clerk Mark Tate, Member Jennifer Spears, Member Kevin McKinley and Member Christopher Klasen.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:02 P.M by Chairperson Harrington

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| A. Roll Call - Chairperson Michelle Harrington | present by virtual meeting |
| Clerk Mark Tate | present by virtual meeting |
| Member Jennifer Spears | present by virtual meeting |
| Member Chris Klasen | present |
| Member Kevin McKinley | present by virtual meeting |

- Also attending – Fire Chief Jayme Kahle, Community Relations Manager Fiona De Young, and Administrative Manager Laura Bucklin.

2. Pledge of Allegiance – Chairperson Harrington lead the pledge of allegiance.

3. Date of next meeting scheduled for October 15, 2020 at 6:00 P.M.

- Confirmed by all five board members.

4. Call to the Public

- No response.

5. Consent Agenda

Approval of Consent Agenda – Motion by Member Spears, second by Member McKinley to approve all items on the Consent Agenda. Motion passed 5 to 0.

- A. Approval of the Minutes of the August 20, 2020 Regular Board Meeting.
- B. Approval of Resolution #21-022 Fitch Annexation (640 N Tomasita Dr.)
- C. Approval of Resolution #21-023 Balint Annexation (2 N Suntan Dr.)
- D. Approval of Resolution #21-024 Kindler Annexation (14100 E Calle Bacardi).
- E. Approval of Resolution #21-025 Szewczyk Annexation (501 N Davidson Rd).

6. Reports and Correspondence

- A. **Fire Chief's Report** – Reviewed by the Board. Report on file.

- Chief Kahle purchased iPads for Board Members to use when attending Board Meetings.
- The use of Ketamine has become a hot topic in this nation. BC Yalen, Dr Curry (base hospital physician), and Chief Kahle, reviewed our protocols to ensure Ketamine use is not a problem for RVFD. We are recommending some additional continuing education training for all of our paramedics.
- Chief Kahle attended a Pima Chiefs Executive Board meeting and found out we will be able to receive some CARES funding from Pima County. Funds are limited to PPE, cleaning supplies, and personnel backfill. This funding should offset the funding requested from AFG-S.
- We initiated a new program in which we are placing PM/Meds 299 in quarters at Corona de Tucson Station 182 during high peak time hours. This is to help reduce our CON response times.
- Board Elections. Just a reminder that we will need to appoint the two candidates at the November meeting.

B. August's Financial Reports – Review, discussion and possible action, of the district's financial status including monthly summary reports.

- Monthly Financial Report for the month of August 2020.
- Monthly Expense Report for the month of August 2020.
- Monthly Bank Reconciliations and Balance Sheet for the month of August 2020.

-Motion by Clerk Tate, second by Member Spears to approve the district's financial reports and expenses for the month of August 2020. Motion passed unanimously 5 to 0.

7. Unfinished Business

A. None

8. New Business

A. 2021-013 – Review, discussion, and possible action to approve Resolution #21-020 to accept the 2019 FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award and to authorize the chief to hire three additional firefighters.

- On August 21, 2020 FEMA notified us that the Rincon Valley Fire District was awarded \$585,111.78 for the 2019 SAFER Grant. The grant provides 100% of the three firefighters salaries and benefits for the 36 months of the award. This grant does not require a match, but we will be responsible for any increase in costs, such as merit raises, benefits, etc. The acceptance of this grant will save District taxpayers \$585,000 over the next 3.5 years. This grant will allow us to improve our service to the community and narrow the gap as

identified in the CRA-SOC on firefighter staffing. This grant will allow us to maintain 12 person minimum staffing and should allow us to increase the average daily staffing. We plan to normally staff both engines with 4 personnel (unless sick, vacations, education, etc). We hope this will increase our average engine staffing from 3.2 to 3.7. The 2020/21 Budget estimates \$239,000 in grant revenue on line 4320 and we have a grant expense offset of \$297,000 on line 5840. Funds received and expended will be processed through those two lines. This will impact budget years 20/21, 21/22, 22/23 and 23/24. The grant award is \$585,000.

- Motion by Member Spears, second by Member Klasen to approve Resolution #21-020 to accept the 2019 FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award and to authorize the Fire Chief to hire three additional firefighters. Motion passed 5 to 0.

B. 2021-014 – Review, discussion and possible action to approve Resolution # 21-021 to accept the 2019 FEMA's Fire Prevention and Safety (FP&S) Grant Award.

- FEMA notified us on September 2, 2020 that the Rincon Valley Fire District was awarded \$36,964.00 for the 2019 FP&S Grant. The grant provides 95% of the expenses of the grant (\$35,203.91). This grant does require a 5% match (1,760.19). The acceptance of this grant will save District taxpayers approximately \$35,000 in wages and materials while improving our public's safety in accordance with CRA-SOC and our Strategic Plan.

Specific goals are:

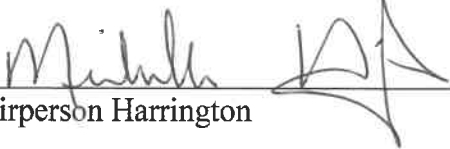
Goal 1: Implement a print campaign for 1,500 residents in the communities Geographic Planning Zone 3, identified as high risk in our Community Risk Assessment. Goal 2: Certify a total of 4 personnel, one on each shift and an additional wildland team lead, through the NFPA Certified Wildfire Mitigation Specialist program. Initiate training from Ready, Set, Go and receive free local training for FD personnel from Firewise. Goal 3: Implement a wildfire home assessment program. For the initial campaign, target homes in the neighborhoods of X9 Ranch and Pistol Hill. Goal 4: Leverage community partnerships to host Firewise and RSG classes for residents. The 2020/21 Budget estimates \$239,000 in grant revenue on line 4320 and we have a grant expense offset of \$297,000 on line 5840. Funds received and expended will be processed through those two lines. This will impact budget years 20/21 and 21/22.

- Motion by Clerk Tate, second by Member McKinley to approve Resolution #21-021 to accept the 2019 FEMA's Fire Prevention and Safety (FP&S) Grant Award. Motion passed 5 to 0.

9. **ADJOURNMENT** - Motion by Chairperson Harrington, second by Member Spears to adjourn. Motion passed 5 to 0. Meeting adjourned at 6:18 p.m.

Dated this 15th day of September 2020.

Rincon Valley Fire District Governing Board



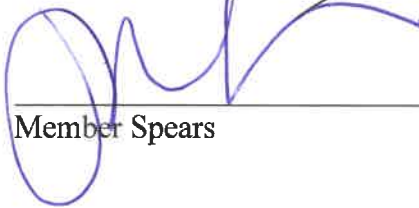
Chairperson Harrington



Clerk Tate



Member McKinley



Member Spears

Member Klasen