

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
HELD November 16, 2017**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **November 16, 2017 at 6:00 P.M.** at RVFD Station 2; 14550 E. Sands Ranch Rd. Vail, AZ 85641. Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Raymond Phillips, Clerk Michelle Harrington, Member Terry Newman, Member Mark Tate, and Member Kirsten Schlenker.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:01 P.M by Chairperson Phillips

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| A. Roll Call - Chairperson Raymond Phillips | present |
| Clerk Michelle Harrington | present |
| Member Terry Newman | present |
| Member Kirsten Schlenker | present |
| Member Mark Tate | present |

- Also attending – Chief Jayme Kahle, Administrative Manager Laura Bucklin. (See hand written sign in sheet attached for others present).

2. Pledge of Allegiance

3. Date of next meeting December 21, 2017 at 6:00 P.M.

- Confirmed by five board members.

4. Call to the Public

- A Certificate of Appreciation was presented to the Board for Captain Reed and his crew for their participation in the “Block Party between the Tracks” from Mark Tate with The Greater Vail Community Resources.

5. Consent Agenda

Approval of Consent Agenda – Motion by Member Tate, second by Clerk Harrington to approve all items on the Consent Agenda. Motion passed 5 to 0.

- A. Approval of the Minutes of the October 19, 2017 Regular Board Meeting.
- B. Approval of the Minutes of the Public Hearing on October 19, 2017.
- C. Approval of **Resolution #18-006** Single Parcel Annexation for Jeffery and Deborah Rundquist (Ocotillo Bloom Dr.)
- D. Approval of **Resolution #18-007** Single Parcel Annexation for Dennis and Alison Smith (Wood Canyon Place.)

6. Reports and Correspondence

- A. Fire Chief’s Report – Reviewed by the Board. Report on file.

- Chief Kahle attended multiple meetings with Zoll Data representatives and Golder Ranch IT personnel to negotiate the Zoll hosting conversion.
- Chief Kahle met with the representatives from Stiffel concerning our bond status. It identifies that we still haven't reached our high point assessed valuation of 2009/10 of \$125M (2017/18 at \$110M). Bond A is scheduled for payoff in July 2022 and Bond B in FY 2030. Bond rate could drop to \$0.24 for \$0.52 once Bond A is paid off. We still have \$10,285,000 in approved bonds, but only capacity to issue \$3,222,148. We reviewed the option to refinance bonds, but still it is probably not sufficiently beneficial at this time. We should continue to increase capacity in case we need a third station as a result of growth.
- VFFA Local 5100. Chief Kahle met with VFFA again this last month and we discussed meet and confer models. VFFA and RVFD will have a safety day on Nov 11th from 0900-1300 hours. VFFA is also hosting a Christmas party on Dec. 8th.
- AFG Grant. All equipment has been ordered and received. We have submitted for reimbursement.
- Community Risk Reduction - 1 plans reviews, 12 inspections completed, 0 smoke alarms installed, 0 CPR/ACLS/PALS certifications, 2 car seats inspections, and 12 community event that impacted 1,380 people. (1,000 glow sticks distributed).

B. October's Financial Reports – Review, discussion and possible action, of the district's financial status including monthly summary reports.

- Monthly Financial Report – Motion by Clerk Harrington, second by Member Newman to approve the Financial Report for the month of October 2017. Motion passed unanimously 5 to 0.
- Expense Report – Motion by Clerk Harrington, second by Member Newman to approve the expenses for the month of October 2017. Motion passed unanimously 5 to 0.
- Monthly Bank Reconciliations and Balance Sheet – Motion by Clerk Harrington, second by Member Newman to approve the Bank Reconciliations and Balance Sheet for the month of October 2017. Motion passed unanimously 5 to 0.

7. Unfinished Business

A. None

8. New Business

- A. 2018-022 – Review, discussion, and possible action to receive the Boundary Change Impact Statement and Authorize the Public Hearing for the Rincon Desert Estates Annexation Area.**

- ARS 48-262 has specific rules in annexing properties. Staff has created a time line to annex these properties. The proposed annexation area lie just north of Station 291 near Old Spanish Trail and Camino Loma Alta. There are about 70 additional parcels in this subdivision that need to be annexed in and some of the parcels have already annexed. This area is already within our 911 response zone. \$18,799 estimated future annual tax revenue. Approximately \$4,000 in FY2018 expense for engineering and legal fees.

-Motion by Chairperson Phillips, second by Clerk Harrington to receive the Boundary Change Impact Statement and set a Public Hearing date of December 21, 2017 at 6:00pm, for Rincon Desert Estates Annexation Area. Motion passed unanimously 5 to 0.

B. 2018-023 - Review, discussion, and possible action to receive the Boundary Change Impact Statement and Authorize the Public Hearing for the High Desert Annexation Area.

- ARS 48-262 has specific rules in annexing properties. Staff has created a time line to annex these properties. The proposed annexation area lies along Old Vail Road just west of our existing boundaries. They are within our ambulance CON, but the fire response is currently provided by the Rural/Metro/AMR Corporation. A resident has requested the annexation and is willing to pass petitions. There are 224 parcels in this neighborhood. Although this area will have a ten minute or greater response time, we are still much closer than their existing fire agencies. Furthermore, we can provide a better continuum of care if we provide both primary EMS response and transportation services. \$18,894 estimated future annual tax revenue. Approximately \$3,500 in FY2018 expense for engineering and legal fees.

-Motion by Chairperson Phillips, second by Member Tate to receive the Boundary Change Impact Statement and set a Public Hearing date of December 21, 2017 at 6:00pm, for the High Desert Annexation Area. Motion passed unanimously 5 to 0.

9. Future Agenda Items (no discussion)

- Annexations

10. Adjournment - Motion by Member Schlenker, second by Clerk Harrington to adjourn. Motion passed 5 to 0. Meeting adjourned at 6:22 p.m.

Dated this 17th day of November 2017.

Rincon Valley Fire District Governing Board

Chairperson Phillips

Clerk Harrington

Member Newman

Member Schlenker

Member Tate